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**APPROVED MINUTES
COMMISSION REGULAR MEETING OCTOBER 11, 2016**

The Port of Seattle Commission met in a regular meeting Tuesday, October 11, 2016, at Port of Seattle Headquarters, Commission Chambers, 2711 Alaskan Way, Seattle, Washington. Commissioners Albro, Bowman, Creighton, Felleman, and Gregoire were present.

1. CALL TO ORDER

The meeting was called to order at 12:37 p.m. by Commission President John Creighton.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting was immediately recessed to an executive session estimated to last 30 minutes to discuss one matter relating to litigation and legal risk. Following the executive session, which lasted approximately 45 minutes, the public meeting reconvened at 1:26 p.m. Commissioner Creighton led the flag salute.

3. SPECIAL ORDERS OF BUSINESS

3a. October 11, 2016, CEO Report.

A recording of this part of the meeting has been made available online.

As noted on the agenda, the Commission advanced to consideration of –

5. PUBLIC TESTIMONY

Public comment was received from the following individual(s):

- Kent and Mirabella Palosaari, residents of SeaTac, regarding the Flight Corridor Safety Program.
- Barbara McMichael, resident of SeaTac, regarding the Flight Corridor Safety Program.
- Dave Upthegrove, Councilmember, King County Council, regarding the Flight Corridor Safety Program.

A recording of this part of the meeting has been made available online.

The Commission returned to consideration of –

3b. Authorization for the Chief Executive Officer to execute Economic Development Partnership Program contracts with the cities of Bothell, Burien, Carnation, Covington, Enumclaw, Kent, Maple Valley, Mercer Island, Milton, Newcastle, Renton, Sammamish,

SeaTac, Tukwila, and Woodinville to implement local economic development initiatives for a total amount not to exceed \$411,170 as detailed below.

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Susan Chamberlain, Economic Development Coordinator; James Henderson, Economic Development Director, City of Bellevue; and Ben Wolters, Economic and Community Development Director, City of Kent.

The local economic development opportunities facilitated by the grant program were described, particularly in the cities of Kent and Bellevue.

The motion for approval of agenda item 3b carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

Without objection, the Commission advanced to consideration of –

6d. Authorization for the Chief Executive Officer to award and execute a major public works construction contract for the Flight Corridor Safety Program Phase I project with the lowest responsible bidder, notwithstanding the low bid exceeding the engineer's estimate by more than 10 percent.

Request document(s) included a Commission agenda [memorandum](#).

Presenter(s): Clare Gallagher, Senior Director, Public Affairs; Ralph Wessels, Capital Project Manager, Aviation Project Management Group; and Mark Coates, Senior Manager Airport Operations.

In light of public testimony offered earlier in the meeting, Commissioners requested clarifications about tree removal and replanting as planned in the three phases of the Flight Corridor Safety Program. They discussed the transition of administering the program to the Port from the Federal Aviation Administration, time constraints for compliance, the change in methodology and increase in the number of trees identified for removal, the environmental review and issuance of a mitigated determination of non-significance for the project, replanting ratios proposed, and considerations for disruption of environmentally sensitive areas.

Commissioners provided direction regarding further community engagement on this topic.

Without objection, agenda item 6d was laid on the table.

A recording of this part of the meeting has been made available online.

The Commission returned to consideration of –

3c. Waterfront Panorama: Public Investments Shaping the City Center Waterfront.

Presentation document(s) included a Commission agenda [memorandum](#), [presentation slides](#), and [draft schedule](#).

Presenter(s): Geraldine Poor, Manager, Regional Transportation, Public Affairs; Linea Laird, Assistant Secretary and Chief Engineer, Engineering and Regional Operations, Washington State Department of Transportation (WSDOT); Joe Hedges, Program Administrator, Alaskan Way Viaduct Replacement Program; Nicole McIntosh, Director of Terminal Engineering, Washington State Ferries; Marshall Foster, Director, City of Seattle Office of the Waterfront; and Heidi Hughes, Executive Director, Friends of Waterfront Seattle.

The Commissioners received a presentation describing progress on plans and current work to revitalize the Seattle waterfront in concert with completion of the SR-99 bored tunnel and removal of the Alaskan Way Viaduct. The Port's contributions to the project along with other funding partners were acknowledged. Changes to the grid of surface streets, revisions to the Colman Dock ferry terminal, management of transit congestion in the transportation hub near Colman Dock and Pioneer Square, development of public amenities and establishment of additional east/west connections to the waterfront, and features of fish habitat and environmental mitigation in the plan were described. The funding partnership, including attraction of private investment, was presented. It was reported that a revised Alaskan Way is expected to open in the second half of 2021.

A recording of this part of the meeting has been made available online.

4. UNANIMOUS CONSENT CALENDAR – None.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

6a. Authorization for the Chief Executive Officer to execute contracts, develop design alternatives and documents, conduct environmental reviews, and apply for permits for the modernization of the façade of the Paul Schell Center at Pier 66 and the interior of Bell Harbor International Conference Center for a combined estimated cost of \$2.5 million.

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Michael McLaughlin, Director, Cruise & Maritime Operations; Susie Archuleta, Real Estate Property Manager; Brian Flaherty, Columbia Hospitality; and Ralph Graves, Director, Capital Development.

A presentation on this subject was considered previously on August 23, 2016.

Commissioners encouraged outreach to the City of Seattle regarding the design of facility improvements. There was a discussion of dividing the interior and exterior projects and pursuing engagement with the Seattle Waterfront partners. It was reported that the initial funding source for

the improvements would be the tax levy, and that revenue from operation of the facility would be returned to the tax levy fund.

The motion for approval of agenda item 6a carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

6b. Authorization for the Chief Executive Officer to (1) authorize funding; (2) execute a consulting contract for an estimated value of \$1,100,000; and (3) advertise, bid, award, and execute job order contract(s) for single-family residential sound insulation. The amount of funding authorization for this request is \$14,535,000.

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Stan Shepherd, Manager Aviation Noise Programs. General Counsel Craig Watson, Senior Director of Environment and Sustainability Elizabeth Leavitt, and Capital Development Director Ralph Graves also participated in the presentation.

Commissioners requested clarifications about the aviation easements obtained in exchange for sound insulation under the program. The additional energy conservation aspects of the project were discussed. Commissioners asked for clarification about faulty window installations and homeowner recourse when installing companies go out of business. The number of homeowners left who are eligible to participate in the program was described as approximately 123 within the new noise mitigation boundary. Outreach efforts to homeowners were described. The concept of a particulate matter impact study on Airport communities was discussed.

The motion for approval of agenda item 6b carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

6c. Authorization to add all of the balance of the International Arrivals Facility (IAF) Phase 2 scope to the current Phase 1 project. The total estimated cost of this added scope is \$11,000,000, which will increase the total budget for IAF from \$649,365,000 to \$660,365,000. Also request Commission authorization for the Chief Executive Officer to execute needed contract amendments and change orders as required to execute this scope.

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Ralph Graves, Senior Director, Capital Development, and David Brush, IAF Program Leader.

The request to accelerate Phase 2 of the IAF project was described, and the elements of this phase were summarized.

The motion for approval of agenda item 6c carried by the following vote:

In favor: Albro, Bowman, Creighton, Felleman, Gregoire (5)

A recording of this part of the meeting has been made available online.

Agenda item 6d was considered previously, and the Commission advanced to consideration of –

7. STAFF BRIEFINGS

7a. Airport Security (Checkpoint) Queue Management Wait Time Briefing.

Presentation document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): Wendy Reiter, Director, Aviation Security, and Daniel Zenk, Senior Manager, Airport Operations.

Commissioners received an update on the progress of temporary measures to alleviate congestion and improve wait times at security checkpoints. The impacts of the use of the Port's contractor were presented. Commissioners asked for additional information about pre-clearance programs and other opportunities to speed up Airport checkpoints. The role of Transportation Security Administration canine units was explained.

A recording of this part of the meeting has been made available online.

8. ADDITIONAL NEW BUSINESS

CEO Fick previewed items on the agenda for consideration on October 25.

9. ADJOURNMENT

There was no further business, and the meeting adjourned at 5:16 p.m.

Stephanie Bowman
Secretary

Minutes approved: November 8, 2016.